

Caught Off Guard: How to Handle an Unannounced Union Visit

Takeaways from the 2025 WV SHRM State Council HR Legislative & Law Conference

- 1. Enforce company policy consistently.
- 2. Do not engage in surveillance of employees.
- 3. Train supervisors regularly on what they can and cannot do if a union representative shows up.
- 4. Stay calm and professional.
- 5. Do not tell employees they cannot talk to the union.
- 6. Document facts.
- 7. Do not interrogate employees about their union beliefs.
- 8. Refer union representatives to the appropriate contact at the company.
- 9. Do not threaten employees because of their union support.
- 10. Never take union cards from a union representative.



Anthony Caldera
Associate
(304) 933-8141
anthony.caldera@steptoe-johnson.com



Michael Moore
Member
(304) 933-8153
michael.moore@steptoe-johnson.com



